



TERMS OF REFERENCE FOR LINDA HAKI-CHILD RIGHTS ADVOCACY AND SHG

Background info.

Ripples International Trust (RI) is a not for profit Christian, indigenous Kenyan Civil Society organization founded in 2002. RI is a child rights organization committed to serving children through community focused initiatives in partnership with stakeholders as inspired by the teachings of Jesus Christ. The organization seeks to protect and promote respect for the rights of women and children.

Ripples International started out its operations by carrying out community HIV awareness in County and supporting children and families affected and infected with HIV. This led to the establishment of a baby rescue centre known as New Start Centre in 2004 to cater and provide care and support for babies orphaned due to HIV and those completely abandoned. RI programs soon expanded and diversified to support orphans and vulnerable children living with their caregivers at the community level, rescue and shelter for girls and women who have suffered gender based violence or at risk of violence. Since then over 16,000 children from 9000 families have benefited from RI initiatives in Meru, Isiolo, Samburu and Tharaka Nithi counties with over 2 million members of the public reached with child rights prevention and intervention education messages.

Evaluation summary

Project name	Linda Haki- Children Rights Advocacy and SHG
Project number	65395
Evaluation type	End of project evaluation
Evaluation purpose	<ol style="list-style-type: none"> 1. Assess the progress made towards achieving project goal and impacts based on the project design and strategy (Relevance, Effectiveness, impact, sustainability and efficiency) in order to better inform future Ripples International programming and identify possible gaps for strengthening and area specific opportunities /focus for programming. 2. To come up with recommendations to guide future project implementation. 3. To offer accountability to our partners,

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	stakeholders and beneficiaries
Primary methodologies	<ol style="list-style-type: none"> 1. Quantitative method(Survey with project beneficiaries-children) 2. Qualitative Method(through Focus group discussions –FGD's) and Key Informant Interviews(KIIs) with project stakeholders and partners 3. Desk/literature review 4. Observation
Evaluation start and end date	20 th January 2022- 21 st February 2022
Evaluation report release date	1 st March 2022

Description of project being evaluated.

The purpose of this terms and reference is to provide a framework for planning and conducting the final evaluation for the Linda haki-Child rights advocacy and SHG project funded by Kindernothilfe- KNH. The final evaluation will use both Quantitative and Qualitative methods to ascertain the impact of the project. It will also assess what factors enhanced and/or limited achievement of project targets as well as documentation of the results achieved and lessons learned for future programming. An external evaluation will provide a view of the project that is considered more objective by intended users. The staff of RI, beneficiaries, partners, stakeholders will be involved to have their voices heard. An external evaluation will be perceived as more credible, unbiased and objective for relevant parties.

The prevalence of childhood violence remains high, affecting nearly half of female and more than half of male as per the Violence against children report of 2019.

Physical violence is the most common form of childhood violence affecting nearly 2 out of 5 females and half of males, most commonly perpetrated by parents and caregivers. The survey also found that nearly half of females and males witnessed physical violence in the home in their childhood.

The prevalence of violent discipline including corporal punishment and psychological aggression against children was also found to be high affecting almost half of females and 4 out of 10 males. Nearly, 1 in 6 females experienced childhood sexual violence and a lower percentage of males experienced childhood sexual violence.

Retrogressive cultural practices such as FGM and child marriage continue to be rampant in the country with about 5% of children being at risk of such practices. Violence was found to significantly affect mental health in children.

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Poverty has been rated as the most common root cause of violence against children as it prevents parents and caregivers from adequately providing for their children need and well-being. Children also escape harsh environment at home and end up being exploited either in streets or by perpetrators.

The project Linda haki-Child rights advocacy and SHG in partnership with the county governments of Meru and Isiolo, national government line ministries and other likeminded stakeholders have been responding to the challenges preventing children from enjoying full rights since June 2017. This has been through empowering of duty bearers through training and capacity building in order for them to fulfill their duties and on the other hand empowering right holders to claim for their rights.

The project has also created awareness through design and distribution of IEC materials, public barazas, use of mainstream, print and social media, drawing of child rights murals and Child rights clubs in schools. On intervention, the project has been steadfast in rescuing, rehabilitating and re-integrating children survivors of abuse.

In efforts to address the root causes of child abuse i.e. Poverty, the project has implemented an economic empowerment project known as the Self-help group Approach in Akithi and Athwana wards of Tigania West Sub County in Meru County with a view of improving the wellbeing of children.

The objective has been to reduce the incidences of child abuse cases in Meru and Isiolo counties by 40%.

Planned impact matrix (Objectives and Indicators)

	Intervention logic	Indicator
Overall Project Objective:	The incidences of child abuse are reduced by 40% in Meru and Isiolo Counties by 2022.	40 % decline in incidences of child abuse in Meru and Isiolo counties by 2022.
Sub-Objective 1:	To build the capacities of stakeholders in order to expedite and ensure favourable determination of 200 cases of child abuse in Meru and Isiolo counties by 2022.	140 cases out of the 200 admissions are receiving justice in Court in Meru and Isiolo county by 2022.
Use of Output 1.1	Skilful staff offer legal awareness/ advice, Police and Court monitoring for all Cases admitted into the Project	8 Staff are involved in offering legal awareness/ advice.

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		Police and Court monitoring for all Cases admitted into the Project in Meru and Isiolo counties by 2022.
Use of output 1.2	Police Officers are using skills provided to promptly, thoroughly and effectively investigate and adduce evidence for child sexual abuse cases	20 Police Officers are using knowledge learnt to expedite on SVAC Cases in Meru and Isiolo counties by 2022.
Use of output 1.3	Members of the Meru and Isiolo County CUCs have enhanced knowledge on the need to facilitate expeditious determination of Sexual violence Children Cases	190 CUC Members are facilitating expeditious determination of child abuse cases in Meru and Isiolo counties by 2022. 200 child abuse cases are favorably determined in Meru and Isiolo counties by 2022.
Output 1.1.1	10 Staff be updated on skills and knowledge to offer legal awareness/ advice, Police and Court monitoring for all Cases admitted into the Project	10 Ripples International and Project Staff trained on legal advice and police and court monitoring in Meru and Isiolo counties by 2022.
Output 1.1.2	25 Police officers will be sensitized with knowledge on the need to promptly, thoroughly and effectively investigate and adduce evidence for child sexual abuse cases	25 Police Officers trained on investigating and adducing child abuse cases in Meru and Isiolo counties by 2022.
Output 1.1.3	210 members of the Meru and Isiolo County CUCs have information on the need to facilitate expeditious determination of Sexual violence Against Children Cases	210 members of the Meru and Isiolo County CUC strained on facilitating expeditious determination of child abuse cases In Meru and Isiolo counties by 2022.
Sub-Objective 2	To advocate for the rights of children by	60% Reduced

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	increasing identification and reporting of child abuse cases by 60% in Meru and Isiolo counties by 2022.	cases of child abuse in Meru and Isiolo county by 2022.
Use of Output 2.1	Residents of Meru and Isiolo counties are using information from the murals on increasing identification of abuse cases and reporting.	4 Murals in Meru and Isiolo counties with information on child right by 2022.
Use of Output 2.2	CBOs, SHG Leaders and (NCPLWD) in Meru county using information on child rights and 160 girls ruling to integrate child protection initiatives including reporting of child abuse cases in their programming.	10 CBOs have knowledge on child right issues in Meru County by 2022.
Use of Output 2.3	AACs members in Isiolo and Meru county using on information gained to enhance child protection	60 AAC members are using knowledge gained to enhance child protection in Meru and Isiolo county by 2022
Use of Output 2.4	MYWO in Meru and, Isiolo County identifying child abuse cases and using reporting channel to address them.	60 MYWO members trained in Meru and Isiolo County by 2022
Use of output 2.5	Child right club patrons and BOM members to ensuring sustainability of clubs and the upholding of rights in the Schools	56 patrons/BOM in schools in Meru County involved in strengthening of clubs and upholding rights in schools by 2022.
Use of output 2:6	Residents of Meru and Isiolo counties using information contained in IEC materials to identify and report cases of child abuse.	30,000 IEC materials distributed in Meru and Isiolo counties by 2022
Use of output 2:7	National newspapers highlighting issues of child rights in Kenya. County Newspapers in Meru and Isiolo counties highlighting child right issues.	10 columns run in national newspaper highlights issues of child rights in Kenya by 2022. 20 columns run in

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		county newspapers highlights issues of child right in Meru and Isiolo counties by 2022.
Use of output 2.8	Child right awareness created in SHG and schools in Meru and Isiolo counties through commemorating child related international days.	3 child right related international days marked in Meru and Isiolo counties by 2022
Use of output 2.9	Child Rights Clubs are using knowledge as peer advocates of children rights in their schools and communities	28 Children Clubs in Meru and county have information on child rights. by 2022
Use of output 2.10	Religious leaders using knowledge on child rights to enhance child protection in Meru and Isiolo counties by 2022.	100 religious leaders using knowledge on child right to enhance child protection in Meru and Isiolo counties by 2022.
Use of output 2.11	Local FM radio stations running talk shows that highlight child right issues in Meru and Isiolo counties by 2022.	40 talk shows highlighting child right issues run in Meru and Isiolo counties by 2022.
Output 2.2.1	Murals done in locations with relevant messages on the rights of the child and protection.	4 Murals done in Meru and Isiolo County[indicate where] by 2022
Output 2.2.2	10 CBOs, including SHG leaders and the National Council For Persons With Disabilities (NCPWD) trained per year per County on children rights protection and the 160 Girls Court ruling and its implications	10 CBOs in Meru County trained on child rights protection and 160 girls' implications on conducting thorough investigations. By 2022

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Output 2.2.3	AAC members of Meru and Isiolo County have knowledge on promoting the rights of children by offering timely service	30 AAC Members in each of Meru and Isiolo Counties trained and offering timely services by 2022
Output 2.2.4	MYWO members are equipped with knowledge and skills on promotion and protection of Children Rights	60 MYWO members trained on child rights. In Meru and Isiolo County by 2022
Output 2.2.5	Child Rights Clubs patrons and Schools PTA Members empowered to ensure the sustainability of clubs and the upholding of rights in the Schools	56 people trained on child rights issues to enable in strengthening child right clubs in Meru County by 2022
Output 2.2.6	IEC material on Children Rights are designed, printed and distributed materials - brochures, posters, handbills, leaflets, banners and t-shirts	30,000 IEC Materials designed, printed and distributed in Meru and Isiolo county with child rights issues. by 2022
Output 2.2.7	Two articles/columns are run a year on a National Newspaper and quarterly columns on the local County Newspapers Children Rights	10 columns run in national newspaper highlighting issues of child right 20 columns run in Meru and Isiolo county newspapers highlighting issues of child right.
Output 2.2.8	Marking of the Days of the African Child, the Day of people Living with Disability, the International Day of the Girl Child and the 16 Days of activism against gender based violence are facilitated in schools and SHG.	3 child right related International days celebrated in schools and SHG in Meru and Isiolo Counties by 2022.
Output 2.2.9	Existing 28 Child Rights Clubs in 28 Schools are strengthened through facilitation	28 Schools are running active child rights clubs Meru

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		County
Output 2.2.10	20 Religious leaders in Meru and Isiolo county have knowledge on children rights.	100 leaders gain knowledge on children's rights and protection in Meru and Isiolo county
Output 2.2.11	40 talk shows run on local FM radio shows highlighting accurate information on child right in Meru and Isiolo counties	40 talk shows highlighting child right issues in Local FM radio in Meru and Isiolo counties by 2022.
Objective 3	To Improve wellbeing and protection of 11160 children through the SHGA in Athwana, Meru county by 2022.	11160 Children from Athwana in Meru county are living in safe environment free from abuse by 2022
Use of Output 3.1	Improved capacity of CFs to facilitate formation and management of SHGs and CLAs activities.	3 CFs facilitates formation and management of SHGs and CLAs activities in Atwana, Meru county by 2022.
Use of Output 3.2	SHG members conduct group activities effectively, i.e. meetings, savings and loaning, social discussion	3720 SHG Members conducted group activities effectively, i.e. meetings, savings and loaning, social discussion in Athwana, Meru county by 2022.
Use of Output 3.3	Increased number of SHG members in profitable business	2000 SHG Members are in profitable business in Atwana, Meru county by 2022.
Use of Output 3.4	Increased number of SHG with set goals	3720 SHG

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	and conducting periodic self-assessment	Members have set goals and conducting periodic self-assessment in Athwanwa, meru county by 2022.
Use of Output 3.5	Increased Number of CLAs taking up their roles	12CLAs are taking up their roles in Athwanwa, Meru county by 2022.
Use of Output 3.6	Enhanced beneficial CLAs I linkages with other service providers and government institutions.	12 CLAs are establishing beneficial linkages with other service providers and government institutions in Athwanwa, Meru county by 2022.
Use of Output 3.7	Improved SHG and CLA book writers are keeping clear neat and updated records	193 SHG and 12 CLAs Book writers are keeping clear neat and updated records in Athwanwa, Meru county by 2022.
Use of Output 3.8	CLAs forming and managing the 16 children groups within SHG approach, when training on their formation is done.	10CLAs formed are managing the 16 children groups within SHG approach at Athwana in Meru county by 2022.
Use of Output 3.9	Children group's members promoting child rights within CGs and the community.	320 children (20 per group for 16 groups) are promoting child rights within CGs and the community at Athwana in Meru county by 2022.
Use of Output 3.10	Enhanced SHG members support to federation concept	3720 members are supporting

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		federation concept at Athwana in Meru county by 2022.
Output 3.3.1	Community facilitators trained	4 CFs gain knowledge on the SHG and CLA concept in Meru county by 2022.
Output 3.3.2	New SHGs formed	150 SHGs formed in Meru county by 2022.
Output 3.3.3	New SHG members trained on SHG concept and understand the concept	3000 New SHG members trained on SHG concept and understand the concept in Meru county by 2022.
Output 3.3.4	New SHG members trained on SHG concept and understand the concept	43 new SHGs trained on SHG concept and understand the concept in Meru county by 2022.
Output 3.3.5	SHGs trained on goal setting and self assessment	193 SHGs trained on goal setting and self assessment in Meru county by 2022.
Output 3.3.6	Training on business and business mentorship conducted to SHG members	193 SHGs have knowledge on business and business mentorship conducted to SHG members in Meru county by 2022.
Output 3.3.7	SHG book keepers trained	193 SHGs book keepers have knowledge on SHG records formats, maintenance and

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		reporting in Meru county by 2022.
Output 3.3.8	Number of weak SHGs trained	193 weak SHGs have knowledge on the SHG concept in Meru county by 2022.
Output 3.3.9	Refresher training for existing CLAs conducted and they understand their roles	2 CLAs understand their roles in Meru county by 2022.
Output 3.3.10	New CLAs formed	10 CLAs formed in Meru county by 2022.
Output 3.3.11	New CLAs trained understand the concept, roles	10 CLAs New CLAs trained and understand the concept, roles in Meru county by 2022.
Output 3.3.12	CLA representatives trained	12 CLAs representatives have knowledge on their roles in Meru county by 2022.
Output 3.3.13	CLA book writers trained	12 book writers have knowledge on book keeping in Meru county by 2022.
Output 3.3.14	Training on networking and linkages conducted to CLAs	12 CLAs have knowledge on networking and linkages in Meru county by 2022.
Output 3.3.15	SHGs and CLAs sensitized and understand the federation concept	193 SHGs,150 CLAs understand the federation concept in Meru county by 2022.
Output 3.3.16	Exposure visits conducted to the CLAs- (Initially RI to cost share in 2017, 2018 and 2019, remaining period CLAs to	4 Exposure visits conducted in 2017, 2018 and 2019 in

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	cater for entire cost)	Meru county
Output 3.3.17	Children groups formed and managed by CLAs (RI is focused to strengthening groups for strong CLAs to be formed, this is possible	16 children groups formed in Meru county by 2022.
Output 3.3.18	CLA sub committees trained on CG concept	12 sub committees have knowledge on CG concept in Meru county by 2022.
Output 3.3.19	Functional Federation established	12 CLAs united to form a Federation in Meru county by 2022.
Output 3.3.20	CLA Leaders are aware of child rights	12 CLAs are aware of children rights in Meru county by 2022.
Sub-Objective 4	To Rescue, rehabilitate and reintegrate 200 survivors of child abuse in Meru and Isiolo counties by 2022.	175 girls and 25 boys are rescued and reintegrated in the community at Meru and Isiolo counties by 2022.
Use of output 4.1	children rescued due to abuse are sheltered/ referred/ admitted at Community	200 survivors of abuse are rescued, sheltered and given nutrition support or admitted at Community in Meru and Isiolo counties by 2022.
Use of output 4.2	Children have access to medical care, counselling, and nutrition support while at the centre.	125 children access medical care, counseling, and nutrition support while at the centre in Meru and Isiolo counties by 2022.
Use of output 4.3	Children access to legal redress.	140 children have access to legal redress in Meru and Isiolo counties by 2022

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Use of output 4.4	Children and guardians have enhanced knowledge on child rights and life skills.	Year 1: 40 Children & 40 Guardians Year 2: 80 Children & 80 Guardians Year 3: 80 Children & 80 children Year 4: 80 Children & 80 Guardians Year 5: 80 Children & 80 Guardians in Meru and Isiolo counties by 2022.
Output 4.5	Children are linked to other RI Programs that have child sponsorship components as well as to other State offerings.	15 Children linked to other RI Programs that have child sponsorship components as well as to other State offerings in Meru and Isiolo counties by 2022.
Use of output 4.6	Caregivers have enhanced knowledge and skills on economic empowerment.	190 caregivers have enhanced knowledge and skills on economic empowerment in meru and isiolo counties by 2022.
Output 4.4.1	Children are rescued and temporarily sheltered at Ripples Tumaini rescue centre (boys referred to another CCI) or community.	200 Children are rescued and temporarily sheltered at Ripples Tumaini rescue centre (boys referred to another CCI) or community in Meru and Isiolo county by 2022.
Output 4.4.2	Children have access to medical care, counselling, and nutrition support while at the centre.	125 children have access to medical care, counseling, and nutrition support while at the centre in Meru and Isiolo counties

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		by 2022.
Output 4.4.3	Children have access to legal redress.	140 children have access to legal redress in Meru and Isiolo counties by 2022.
Output 4.4.4	Children and guardians have knowledge on child rights and life skills.	Year 1: 40 Children & 40 Guardians Year 2: 80 Children & 80 Guardians Year 3: 80 Children & 80 children Year 4: 80 Children & 80 Guardians Year 5: 80 Children & 80 Guardians in Meru and Isiolo counties.
Output 4.4.5	Children are linked to other RI Programs that have child sponsorship components as well as to other State offerings.	15 Children are linked to other RI Programs that have child sponsorship components as well as to other State offerings in Meru and Isiolo counties by 2022.
Output 4.4.6	Caregivers in SHG have knowledge and skills for economic empowerment.	30 caregivers in SHG have knowledge and skills for economic empowerment in Meru and Isiolo counties by 2022.
Output 4.4.7	Children from unsafe environments are referred to other Child Care Institutions that offer longer term sheltering	20 Children from unsafe environments in Meru and Isiolo counties are referred to other Child Care Institutions that

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		offer longer term sheltering by 2022.
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Evaluation target audience

The targeted audience for the evaluation will include project beneficiaries' i.e. children, community members, department of children services, Judiciary, teachers, religious leaders, RI staff. Other specific targets include-

- The national police service-Gender offices.
- Community structures such as Maendeleo ya wanawake, CBO's etc
- Area advisory council members
- Local administration-Chiefs.
- Ministry of health
- County Government of Meru
- Ministry of Interior and coordination of national government functions
- Ministry of Education
- Other likeminded CSO's

Evaluation type

End of project evaluation that intend to give feedback on achievement of project objectives, effectiveness of project implementation and lessons for future programming

Evaluation Purpose and objectives.

The purpose of the evaluation is to establish and document the impact and effectiveness of the project interventions for purposes of accountability to RI partners and beneficiaries.

The evaluation is expected to provide data on the performance, impact and sustainability of the project interventions. The findings and recommendations will contribute to a learning process which enables RI to draw lessons from its experience to improve quality of service to children and communities served by RI, assessing the extent to which the outcomes of the project have been achieved, determine relevance, efficiency, effectiveness and sustainability of the interventions/project and document new knowledge and important topics for further inquiry, strengthening, action, lobbying and influence. The evaluation will also help to assess the effectiveness of the project and mechanisms that were used during the project implementation period.

RI has planned for a final evaluation to be undertaken as part of a culture of learning and accountability. A team of independent, external consultant will be contracted to assess the performance and results against the mandate that was set in the project design, and to determine the reasons for success or lack thereof, draw lessons and recommendations for improved performance for future similar interventions.

Evaluation model and criteria

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Key objectives	Key questions to be asked
<p>1. Relevance/Appropriateness</p> <p>a) To identify if the program was properly designed to meet the targeted needs through evaluating and assessing program theory, logic, conceptual components and assumptions</p> <p>b) To assess the relevance of tools developed throughout the project to area context and to the needs of the communities</p>	<ul style="list-style-type: none"> • Does the program allow to achieve the projects objectives? • Were the targets set realistically? • Do the project objectives reflect the needs of the target groups? • Did the planning and implementation of interventions take the local context into account, which means a) were based upon an adequate needs assessment and b) show understanding of and support for the livelihoods and capacities of the affected population? • Were the project's activities and objectives designed and implemented in a way avoiding future harm while supporting these? • Has the project team have the institutional capacity in terms of staffing, local knowledge and experience to implement the project targets? • To which extent the community and stakeholders participate in planning and implementation of projects interventions? • Did the project respond to the needs and priorities of the target group? • To what extent is the project suited to the priorities and policies of RI and the donor KNH? • To what extent are the objectives of the project still valid? • Are the activities and outputs of the project consistent with the overall goal and the attainment of its objectives? • Are the activities and outputs of the project consistent with the intended impacts and effects?

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	<ul style="list-style-type: none"> To what extent did the project reach most vulnerable children and families?
<p>2. Effectiveness To assess the progress made towards achieving the project's goal and objectives based on log-frame, design and monitoring data</p>	<ul style="list-style-type: none"> To what extent did the project achieve its outputs, objectives and goal? What were the major factors influencing the achievement or non-achievement of the objectives? Have critical components for strengthening resilience been implemented and show intended results? It is expected that the evaluator will verify the planned impact matrix against the actual project implementation and if necessary establish an adjusted impact chain.
<p>3. Coverage Evaluation of coverage involves determining who was supported and why</p>	<p>In determining why certain groups were covered or not, a central question is:</p> <ul style="list-style-type: none"> What were the main reasons that the intervention provided or failed to provide major population groups with assistance and protection, proportionate to their need? Local level(children, community structures, community members) determining who received support and why;
<p>4. Efficiency To investigate whether the resources (human, financial and materials) have been used efficiently and effectively for the wellbeing of the target community</p>	<ul style="list-style-type: none"> To what extent are the objectives of the project still valid? Are the activities and outputs of the project consistent with the overall goal and the attainment of its objectives? Are the activities and outputs of the project consistent with the intended impacts and effects?
<p>5. Impact To assess the potential impact of the project on the targeted communities</p>	<ul style="list-style-type: none"> What the positive and negative, intended or unintended changes produced by the project? Has these changes contributed to

	<p>any identified changes in child well-being?</p> <ul style="list-style-type: none"> • Analyse the contribution of the project to any observed impact (intended, unintended, positive, negative) and analyse what other actors and factors contributed to the impact? • What real difference has the interventions made to the beneficiaries? • How many people have been affected? • Are the local communities and stakeholders more resilient than before? • How likely is that any positive changes made may be sustained in the short and medium-term?
<p>6. Connectedness and sustainability</p>	<ul style="list-style-type: none"> • To what extent did the planning and implementation of the interventions take longer term and interconnected problems into account? • Did the project plan and implement an adequate transition and exit strategy that ensures longer-term positive effects and reduces risk of dependency? • How likely will critical services and effects be sustained beyond the duration of the project? • How well are the project's outputs linked to more long-term focused objectives? • Assess the capacity of key actors to contribute to sustaining the positive changes according to the program results. • What were/are the major factors which influenced the achievement or non-achievement of sustainability of the project? • To what extent did the benefits of

	the project continue after donor funding ceased? What were the major factors which influenced the achievement or non-achievement of sustainability of the project?
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The questions listed above are to be conceived as guiding questions only and the evaluation team is not limited to them. The refining and further elaboration of the questions should be done by the evaluation team.

Evaluation methodology

The evaluation should follow a collaborative and participatory mixed methods approach that draws on both existing and new quantitative and Qualitative data to answer the evaluation questions.

It is expected that the consultant will assess the quality of the projects impact logic and if necessary to develop realistic impact logic based upon on the conducted interventions. The methodology design should be developed by the consultant in consideration of the information outlined in this ToR to ensure accuracy. A detailed methodology and data collection methods should be included in the technical proposal, which will be further improved in consultation with RI. The choice of methods must also consider the needs and capacities of the different target groups and stakeholders (e.g. children, community members and local partners).

The consultant will report to Ripples International modalities of communication, feedback mechanisms and contacts with stakeholders will be discussed further during the inception phase.

Desk review

Desk review should be conducted by the evaluation team to inform the methodology and development of tools. In addition, the conducted desk review should cover the following documents: project proposal, log frame, MEAL plan and existing project data collection tools. , sampling methods and secondary literature studies related to measurements of goal and outcome level indicators.

Quantitative component

- Target population

The Linda haki end of project evaluation will cover the entire Meru and Isiolo counties where the project activities were implemented. The project target population consists of 11160 children in SHG areas, children survivors of abuse, community members and duty bearers in child protection.

- Sample size.

The sampling strategy should be identified and described by the evaluation team and approved by RI. It should consider the organizational standards and the overall sample should be representative. It should also be selected from all relevant different settings

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targeted by the project to ensure representation of all community members from all of the age groups and gender.

- **Sampling process**

The sampling process should be identified and described by the evaluation team as relevant to the target groups and different settings in different project locations taking into consideration the different target group. Selection should be based mostly on probability approaches. Data will be collected with individual respondents in the settings where project activities will be taking place.

- **Tools**

Tools needs to be developed appropriately to the sampled population. Separate surveys with children are expected to be developed. Where necessary the tools will be translated to the local languages and should be field tested in different project locations before its applications.

- **Data collection and Quality check.**

Quantitative data collection will be performed by the evaluation team. Prior to the data collection, team leaders and enumerators will be recruited by the consultant (support can be provided by RI). They will be informed about the study, its objectives and the methodological approach, and will be trained on the tool's administration, ethical considerations, child protection, data confidentiality, field logistics etc. (a training is expected to be held by the consultant) The team leader will ensure coordination and supervision of data collection at field level supported by the RI Senior project manager who will be overseeing the whole process coordination with the consultant. All data sets and documents will be submitted by the consultant to RI for its record and storage of verification data.

As for quality assurance, it will be ensured by the consultancy firm throughout the data collection process by regular follow up with team leaders and enumerators during the field visits as well as brief discussions after the end of day, spot checks, and regular review of data sets. RI will also randomly review a certain percentage of datasets for validation purposes. The consultant will store, clean and analyze the data.

Qualitative component

Qualitative datacollection (FGD's, KII's) will complement and validate the quantitative component and will further explore the perceptions of the targeted beneficiaries regarding the proposed intervention in the targeted areas.

- **Target population**

The target population consists of the project partners, children, community members and local partners through the quantitative methodology that includes the project beneficiaries.

- **Sampling**

The qualitative sampling strategy should be identified and described by the consultancy firm and approved by RI. It should consider the organizational and scientific standards

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and the overall sample should be representative. It should also be selected from all relevant different settings targeted by the project in order to ensure representation of all community members from all of the age groups, gender and targeted locations.

- **Selection criteria**

Selection of the participants for the FGD's depends on the target population and is to be described by the consultant in details. The participants will be selected from the same population who is included in the Quantitative survey; and criteria for selection should be based on gender, age and targeted location and it should be well detailed. Selection of participants of the KII's depends on the relevant stakeholders to be interviewed and is to be described by the consultant in details.

- **Tools.**

Focus group discussions guides should include a set of open-ended questions and probes to guide the discussions. All FGD's and KII guides should be developed by the consultant and approved by RI.

- **Data collection, management and analysis**

The Consultancy firm is responsible of the qualitative data collection as well. Selected participants will be contacted by RI and invited to participate in FGD/KII after explaining the purpose of the meeting and ensuring confidentiality of discussions and ideas shared. The consultant should ensure to take notes and observe the interaction of the FGD/KII participants and during KII as well. RI focal person will ensure that the quality of the process and will track schedule and the number of FGD/IIIs conducted. Once data is collected, all FGD/IIIs will be transcribed by the consultant as notes, coded and analyzed using qualitative data processing and analysis methods.

Ethical considerations.

The evaluation will respect the essential RI guidelines concerning conducting study with children and community members. It is crucial to ensure that the risks of potential harm to participants resulting from the data collection process are minimized and outweighed by the potential benefits of the outcomes of the study. The consultant is required to abide by the same ethical principles and guidelines developed by RI during this mission.

Data interpretation

The consultant is expected to present the research the main quantitative and qualitative findings and reflect on the lessons learned and recommendations during exit interview.

Limitations

This evaluation will be undertaken with some limitations in mind

- No baseline was conducted for the project
- The project was a scale up of the former project
- Some targeted individuals may refuse to be interviewed
- Delays that may happen for obtaining governmental approvals.

Authority and Responsibility

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Consultant's roles and responsibilities

Secondary information analysis

- Desk review of relevant project documents and reports such as proposals, assessments, project budgets, monitoring and assessment report, RI guidelines
- Establishing working contacts with all the relevant stakeholders in the targeted communities.
- Prepare and submit to Ripples International the evaluation proposal and the inception report including methodology to be used work plans and schedules for both quantitative and qualitative aspect of the assignment for review and feedback and approval from Ripples international.

Primary information analysis

- Field visits to selected sites, among other surveys, interviews and/or focus group discussions with community structures, children, community members and other stakeholders by the evaluator.
- Evaluator will submit an inception report (with detailed methodology, research tools and timeline/logistics) for further discussions.
- Design data collection tools
- Train the enumerators
- Interview selected respondents during the evaluation
- Hire and train the data collection team
- Lead and supervise the data collection
- Conducting entry and exit meetings(debriefing with RI staff and key stakeholders.
- Submission of draft evaluation report and finalize it based on the feedback from RI team.
- Submission of the final report with recommendations for future implementation of the project to RI.

Ripples International roles and responsibilities

- Briefing of the evaluator by Ripples International team
- Review and approve the study tools and methodology
- Brief stakeholders about the purpose of the evaluation
- Provide all the necessary support to the consultant to ensure timely completion and compliance of the international survey standards
- Avail all the required facilitation and coordination
- Assist in organizing meetings with stakeholders
- Help in recruiting data collection team if needed
- Prepare and effect payment for consultant

Logistics

Ripples International through the Senior Project Manager will be required to support the consultancy firm as much as possible to secure logistics preparation needed throughout

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the whole process of the evaluation. Some of the logistics that will be put in place prior to the survey will include

- Transport arrangements
- Stationary procurements
- Training facilities for enumerators
- Communication on the impending survey to all stakeholders in the project area.
- Contacting partners to obtain the needed approvals

Evaluation Deliverables

Inception Report: Deadline: Three weeks before the data collection starts. The inception reports needs to be approved by Ripples International.

The consultant will prepare and submit an inception report in English detailing how the evaluation will be carried out from his/her point of view. The report will outline the evaluation design, sampling methods to be used and questions to be answered and detailed work plan for the entire exercise. Draft Questionnaires, interview guides and other data collection tools will be submitted to Ripples International for review and approval before data collection starts. As part of the inception report, the consultant must provide a data analysis plan showing the questionnaire and analysis for each of the project indicators to be investigated.

Research methodology and respective tools: should be developed by the consultant by the consultant and it will be reviewed and approved by Ripples International.

Preliminary evaluation report: 17th February 2022

The consultant will submit a draft evaluation report in English to Ripples International. The draft report will be reviewed and comments provided on the report within a week of submission.

The consultant will also be required to submit a 2 pager fact sheet summary in English

Final evaluation report- 1st March 2022

The consultant will submit detailed final report in English outlining the evaluation methodology, findings, lessons learned, areas to be strengthened and recommendations. The report should incorporate specific simple and achievable recommendations including the most appropriate strategies that can be undertaken and/or incorporated into Ripples International and partners to attempt to address the issues identified. The final report should address the issues and questions raised in this ToR and correspond to the evaluation objectives set out above.

The report should contain but not limited to the following:

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- Executive summary presenting the major findings and recommendations
- Evaluation aims, objectives and scope
- Assessment of the project's underlying impact logic
- Description of the methodology used
- Limitations
- Description of the assessments context and process including its constraints and challenges
- Detailed findings
- Analysis of the findings(Following key questions outlined in the ToR)
- Conclusions
- Recommendations for the project approach detailing project aspects to be strengthened
- Lessons learned
- Report on the capitalization of good practices

The annexes of the report should contain (but not limited to)

- The evaluation Terms of Reference
- Inception report
- List of interviewed people with affiliation, contact details and bibliography
- Raw collected data and the data base on SPSS, STATA, Excel as an attached file
- Research tools.

Criteria to ensure the quality of the evaluation report

- The evaluation report should present a thoughtful, well researched and well organized effort to objectively evaluate what worked in the project, what did not and why.
- The evaluation report should address all the questions included in the scope of work.
- The evaluation report should include the scope of work as an annex. All modifications to the scope of work, whether in the technical requirements, evaluation questions, evaluation team, composition, methodology or timeline need to be agreed upon by writing.
- Evaluation methodology shall be explained in detail and all tools used in conducting the evaluation such as questionnaires, checklists and discussion guides will be included in an Annex in the final report. Evaluation findings will assess outcomes and impacts.
- Limitations to the evaluation shall be disclosed in the report, with attention to the limitations associated with the evaluation methodology (selection bias, recall bias, unobservable differences between comparator groups, etc)
- Evaluation findings should be presented as analysed facts, evidence and data and not based on anecdotes, hearsay or the compilation of the people's opinions.

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Findings should be specific, concise and supported by strong quantitative and qualitative evidence

- Sources of information need to be properly identified and listed in an annex
- Recommendations need to be supported by a specific set of findings
- Recommendations should be action oriented, practical and specific, with defined responsibility for the action.

Budget

The consultant will develop a detailed budget and work plan based on the details in the ToR.

Documents

The consultant will be furnished with relevant documentation to support the desk review of secondary information. The consultant will be encouraged to identify any other sources for appropriate additional information that may be required to supplement what is provided by the project.

The projects documents available include:

- Project proposal
- Project progress reports
- Monitoring plan
- The Project budget
- The project logical framework
- Any other appropriate additional information that may be required to supplement what is provided by the project, including assessment and evaluation reports by other humanitarian actors and UN agencies.

Lessons learned

The lessons learnt by the entire evaluation team shall be documented and shared with the RI team to be taken into consideration for future programming. The documentation of these lessons will be vital for reflection, growth and continued improvement.

Consultant selection criteria

- a) The proposals will be evaluated according to the following criteria:
- b) Technical and financial proposal (30%)
- c) Proposed personnel for the assignment (refer to "e" below) (30%)
- d) Corporate capability (10%)
- e) Demonstrated experience with contactable references of child rights programming (Skills and experience at masters level or better). Experience in actual on ground programming work with NGO's will be an added advantage (30%)

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Consultant Qualifications

The consultant must have undertaken similar works in the last 3 years and should have the following competencies:

- Consultant should be well-grounded in social science or any related fields with excellent skills in research, monitoring and evaluation in child rights programming including accountability to beneficiaries,
- Experience in multi- methodological and interdisciplinary approaches and data collection and analysis techniques in evaluation in development programmes.
- Demonstrable experience (at least 5 years) in research/evaluation of projects related to the sectors, research and analysis.
- Ability to conduct high quality research, meet deadlines and respond to requests and feedback provided timely and appropriately.
- Excellent track record in designing and conducting quantitative and qualitative research, analysis and evaluation.
- Familiarity with international quality and accountability standards applied in development cooperation.
- Strong analytical and conceptual skills to clearly synthesize and present findings, draw practical conclusions, make recommendations and to prepare well- written reports in a timely manner.
- Excellent facilitation skills, coordination, negotiation skills and oral and written communication skills in English (particularly report writing).
- Demonstrated excellent written and spoken communication skills in English.
- Experience in assessing organizational capacity and gaps and ability to recommend corrective measures.
- Demonstrated capacity to work both independently and as a team.
- Fluent in English and Kiswahili.

Expression of interest requirements

The consultant is expected to submit technical and financial proposals comprising the following components:

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- The consultants understanding of the terms of reference
- A clear and elaborate work plan
- Proposed evaluation budget that include schedule of payments
- Organizational capacity statements, experience and activities related to the project evaluation.
- Curriculum vitae for all the consultants and proposed capacity of any complementary staff (Cvs submitted should be of staff that will be on this assignment)
- Names, addresses, telephone numbers of three organizations that will act as professional referees.
- Copies of relevant work undertaken in the last 3 years
- Full names, post office box, telephone numbers, email addresses, physical address and contact person of the consultancy.

Tender

- Expression of interests will be accepted from consultants, NGO's or academics.
- Duration of evaluation-It is anticipated that the evaluation will last 25-30 days.
- The evaluation team is responsible for its own travel itinerary. RI will support and facilitate data collection and help in coordination with the different stakeholders.

Deadline for CVs, references and work samples

Applications should be submitted to Ripples International procurement department using the following emails procurement@ripplesintl.or.ke or info@ripplesintl.or.ke by 15th January 2022



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